

6강. 전화 받기

Expression

흔히 들리는 표현

- ① Hello, is Mr. Lee there?
- ② Can I speak to Mr. Park?
- ③ I'm calling for Mrs. Kim.
- ④ Is there someone else I can talk to?
- ⑤ I'd like to send a fax.

내게 필요한 표현

- ① He's preoccupied at the moment.
- ② He's on vacation this week.
- ③ She called in sick today.
- ④ Maybe I can help you.
- ⑤ Our fax number is 555-1234.

Understand

A: Hello, can I speak to Mr. Park?
B: Oh, Mr. Park has gone for the day.
A: Then can I speak to Mrs. Kim?
B: She's on vacation this week.
A: Oh, well ... then, is there someone else I can talk to?
B: Maybe I can help you.
A: I'd like to send a fax to your office.
B: Oh, okay. Can you write down our fax number?
A: Yes, I'm ready.
B: Our fax number is 555-1234.
A: Let me confirm that.
 555-1234, is that right?
B: Yes, that's right.
A: When will Mrs. Kim be back in the office?
B: She'll be back next Wednesday.
A: I see. Thank you for your help.
B: You're welcome.
 Have a good day.
A: You too. Good bye.
B: Bye bye.

Plus, Tip!

영어로 전화 대화를 할 때 이름이나 주소를 불러주어야 할 때가 있습니다. 이때 철자가 좀 어려우면 스펠링을 불러달 라고 종종 요청을 받는데 스펠링을 불러주는 요령에 대해 알아보겠습니다. 일반적인 요령은, 먼저 한 철자를 부르고 **as in**이라고 한 뒤 그 철자로 시작하는 간단한 단어를 말하는 것입니다. 스펠 링을 다 말해줄 때까지 이것을 반복하면 됩니다. 아래에 알파벳 각 철자에 해당하는 단어를 나열해놓았으니 이름이나 주소를 불러줄 때 요긴하게 써먹어 보세요.

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|--------------------------|------------------------|-----------------------|
| A as in apple / Alice | B as in boy / Boston | C as in cat / Charlie |
| D as in dog / David | E as in egg / easy | F as in fish / fox |
| G as in girl / George | H as in hat / Henry | I as in ice / Irene |
| J as in jar / John | K as in king / Kate | L as in leg / love |
| M as in man / Mary | N as in name / Nick | O as in old / Oliver |
| P as in pet / Peter | Q as in quick / queen | R as in red / Robert |
| S as in Sam / sugar | T as in tiger / Tom | U as in under / uncle |
| V as in victory / Victor | W as in wine / William | X as in x-ray |
| Y as in yellow / young | Z as in zebra / zero | |